

Indian Institute of Technology (BHU), Varanasi
DEPARTMENT OF.....

APPLICATION FORM FOR FINAL PAYMENT OF PROVIDENT FUND

The Dy. Registrar (Accounts)
Finance Office (P.F Section)
IIT (BHU)

Dear Sir,

I am due to retire on superannuation from Institute Service on.....

My Provident Fund Account No. is GPF/CPF.....

I request that amount of my contribution to provident fund standing to the credit in my P.F. Account may be paid to me immediately after my retirement.

Yours Faithfully,

Date.....

Signature.....

Full Address.....

Full Name.....

.....

Designation.....

.....

Empl. No.

.....

Department.....

(FOR USE BY DEPARTMENT OFFICE ONLY)

Ref. No.

Dated.....

1. Forwarded with the remarks that the entries of P.F/A/c No. and the date of his/her retirement as indicated in the aforesaid application is correct.
2. Certified that the last subscription of P.F (including recovery) against advance was made from his/her salary bill in the month of.....
3. Specimen signature of the employees is appended below.

Signature of Employee

Signature of HOD

Attested by Dean/Head/Coordinator/In-Charge